**RESIDENT AND FAMILY COUNCIL NEWSLETTER**

Story or News Item #1 Title

Hello,

Before you get started, add a header that includes your home’s logo and add the volume number and date into the footer. To do this, double click on the header or footer tab in the ribbon to open it and make the changes. You may need to double click to open them. Click on “Close Header and Footer” in the ribbon to close it.

Feel free to change any section titles if you prefer to have other information in those areas.

This section is for the introduction to your newsletter. This box will expand as you type but will take away room from the stories below.

Upcoming Events

**Date**

Event

**Date**

Event

**Date**

Event

**Date**

Event

This is where you will type your first story to share with residents and families. The most important stories should appear on the first page. Keep it short and sweet and stick to the main points.

IMPORTANT ANNOUNCEMENT

Add your text here.

[Insert picture here]

Story or News Item #2 Title

This is where you will type your second story to share with residents and families. Keep it short and sweet and stick to the main points.

Add your text here. Add your text here.

More Important News

Story or News Item #3 Title

This is where you will type another story to share with residents and families. Keep it short and sweet and stick to the main points.

Facility News

Event Name

Are there repairs, events or other things happening in the facility that you can quickly give a highlight or an update? Put the information here. Or change the title of the section and put anything else you need highlighted here.

Event Name

Add your text here. Add your text here. Add your text here. Add your text here. Add your text here.

Event Name

Add your text here. Add your text here. Add your text here. Add your text here. Add your text here.

Add your text here. Add your text here. Add your text here. Add your text here. Add your text here. Add your text here. Add your text here. Add your text here. Add your text here. Add your text here. Add your text here. Add your text here. Add your text here.

Story or News Item #4 Title

This is where you will type another story to share with residents and families. Keep it short and sweet and stick to the main points.

Add your text here. Add your text here. Add your text here. Add your text here. Add your text here. Add your text here. Add your text here. Add your text here. Add your text here. Add your text here. Add your text here. Add your text here. Add your

text here.

Story or News Item #5 Title

This is where you will type another story to share with residents and families. Keep it short and sweet and stick to the main points.

Add your text here. Add your text here. Add your text here. Add your text here. Add your text here. Add your text here. Add your text here. Add your text here. Add your text here. Add your text here. Add your text here.